

Terms and Conditions

EVENT LICENCE / BOOKING CONTRACT

The Event Licence / Booking Contract will be issued to you post negotiation. This agreement will need to be executed and witnessed by you and returned to Sydney Showground within a week of issue.

DEPOSITS / PAYMENTS

Full payment (occupation fee, bond and estimated operational costs) is required prior to the licence period commencing and your Event Licence will outline the payment schedule.

The total licensed amount is inclusive of a bond (approximately 10% and is refundable post event)

WORKERS COMPENSATION

You are required to provide adequate workers compensation which covers any of your employees who will be working at your event at Sydney Showground. The workers compensation certificate of currency must be valid for the period and must be issued on the insurer letterhead, signed by an authorised party.

Note that evidence of a certificate of currency may not be required in certain circumstances. Please contact your sales representative for further clarification.

PUBLIC & PRODUCT LIABILITY (Certificate of Currency)

In order to hold your event at Sydney Showground a copy of your company's certificate of currency (company name to be contracted) is to be provided with the below requirements:

- Limit of Liability for Public and Product Liability: \$20 million at Sydney Showground
- Period of policy: includes the dates of event to be held at Sydney Showground
- "Royal Agricultural Society of NSW" listed as an interested party
- Issued on insurer letterhead, signed by an authorised party and includes the insurer's stamp

RISK ASSESSMENT

A valid risk assessment must be provided to Sydney Showground 30 days out from the event. This assessment must correctly identify any issues associated with your activities.

SALES PROCESS

Contract signed → Assigned a dedicated Event Manager → Assigned a dedicated Client Services Officer for the execution of your event → Assigned a dedicated Food and Beverage Manager to ensure all your requirements are met.