



## **Sydney Showground COVID-19 Venue Operating Principles**

Sydney Showground will operate under the following operating principles on our site with regard to COVID-19 protocols. These principles are provided for in further detail in the Sydney Showground COVID-19 Safety Management & Operations Plan. These principles are also considered and applied alongside the National COVID-19 Safe Workplace Principles.

### **KEY ELEMENTS**

#### **1. Patron & Employee Health**

Patron and employee health remains the number one priority at all times. Primarily staff and customers who are unwell will be excluded from the premises. The following key principles will be implemented where practical.

- a. Physical Distancing Protocols
- b. High Touch Area Sanitisation
- c. Controlled Entry Points
- d. Signage and Education
- e. Food & Beverage Protocols
- f. Cleaning Protocols

#### **2. Ticketing / Registration**

The ticketing process will aid in record collection and pre-planning regarding attendees. The following key principles will apply where practical:

- a. Pre-purchase/registration will occur for all events
- b. Digital ticketing to occur to reduce contact between patron and staff
- c. Box Office/collection desks will operate under strict guidelines

#### **3. Employee Responsibilities**

Employees will be the 'front-line in implementing requirements to ensure a safe environment. The following key principles will apply where practical:

- a. COVID-19 Training and Briefings
- b. Availability of Personal Protective Equipment
- c. Control Employee crossover and distancing

#### **4. Arrival Patterns**

Controlled arrival patterns will be essential to ensure controlled social distancing external to the venue and at entry points. The following key principles will apply where practical:

- a. Staggered staff arrival and alternative entry points to patrons



- b. Staggered customer arrival
- c. Effective mixed use of vehicle parking and public transport

#### **5. Function Protocols**

Specific protocols will be implemented relevant to the nuances of the function taking place.

#### **6. Cleaning Protocols**

Cleaning protocols will be established working in partner with the venue cleaning partner/ All events will have specific cleaning plans with a specific focus on COVID-19 protocols

#### **7. Record Keeping**

Record keeping of attendees is an ongoing principle of NSW Health requirements. The following key principles will apply where practical:

- a. Records containing name and a mobile number or email address will be taken and kept for a minimum of 28 days
- b. Records will be kept for the sole purpose of contact tracing if required
- c. For group bookings one contact will be sufficient to support contact tracing

#### **8. Venue Capacities**

Venue capacities will be as defined by current NSW Health guidelines, and are subject to change.

## **OPERATIONAL GUIDELINES**

Additionally specific operational guidelines have been established to facilitate the operational implementation of a COVID-19 Safe Venue across the following areas:

- a. Catering Operations – Retail
  - a. Retail Bars
  - b. Food Outlets
- b. Catering Operations – Corporate
- c. Kitchen and Loading Dock Operations
- d. Elevators
- e. Venue Employee WHS Considerations
- f. Security
- g. Cleaning

Detailed information is provided in the Sydney Showground COVID-19 Safety Management & Operations Plan.



## safe work australia

### **NATIONAL COVID-19 SAFE WORKPLACE PRINCIPLES (SafeWork Australia)**

1. All workers, regardless of their occupation or how they are engaged, have the right to a healthy and safe working environment.
2. The COVID-19 pandemic requires a uniquely focused approach to work health and safety (WHS) as it applies to businesses, workers and others in the workplace.
3. To keep our workplaces healthy and safe, businesses must, in consultation with workers, and their representatives, assess the way they work to identify, understand and quantify risks and to implement and review control measures to address those risks.
4. As COVID-19 restrictions are gradually relaxed, businesses, workers and other duty holders must work together to adapt and promote safe work practices, consistent with advice from health authorities, to ensure their workplaces are ready for the social distancing and exemplary hygiene measures that will be an important part of the transition.
5. Businesses and workers must actively control against the transmission of COVID-19 while at work, consistent with the latest advice from the Australian Health Protection Principal Committee (AHPPC), including considering the application of a hierarchy of appropriate controls where relevant.
6. Businesses and workers must prepare for the possibility that there will be cases of COVID-19 in the workplace and be ready to respond immediately, appropriately, effectively and efficiently, and consistent with advice from health authorities.
7. Existing state and territory jurisdiction of WHS compliance and enforcement remains critical. While acknowledging that individual variations across WHS laws mean approaches in different parts of the country may vary, to ensure business and worker confidence, a commitment to a consistent national approach is key. This includes a commitment to communicating what constitutes best practice in prevention, mitigation and response to the risks presented by COVID-19.
8. Safe Work Australia (SWA), through its tripartite membership, will provide a central hub of WHS guidance and tools that Australian workplaces can use to successfully form the basis of their management of health and safety risks posed by COVID-19.
9. States and Territories ultimately have the role of providing advice, education, compliance and enforcement of WHS and will leverage the use of the SWA central hub in fulfilling their statutory functions.
10. The work of the National COVID-19 Coordination Commission will complement the work of SWA, jurisdictions and health authorities to support industries more broadly to respond to the COVID-19 pandemic appropriately, effectively and safely.